



City Administrator's Report

October 30, 2025

Snow Removal – Staff Preparations

As winter approaches, the Street Department has proactively initiated preparations to ensure efficient and safe operations throughout the season. On October 28, staff members from public works and parks participated in a comprehensive snow operations training session. This training covered detailed operational procedures, essential safety protocols, and included demonstrations on the proper use of heavy equipment specifically tailored for winter conditions.

Employees also reviewed designated snow routes and received practical, hands-on instruction on equipment setup and maintenance. As the Board will recall, parks employees will work with streets division employees and public works inspectors to accomplish this work. Additionally, staff worked with the wastewater crew to arrange for use of a skid loader for snow removal activities at City Hall, further enhancing interdepartmental coordination and readiness.

Currently, we have approximately 50 tons of salt on site and 2,250 gallons of material for brine. On October 24, 2025 we ordered 150 tons of salt, yet to be delivered. This positions us well for the upcoming season.

Parks Equipment Recovered

You may have seen the update on social media, but on October 27, parks staff discovered missing picnic equipment at Emerald Ridge Park and reported the loss to the Police Department. Some of the stolen equipment was listed for sale on Facebook Marketplace. A meeting was arranged with the seller, resulting in the arrest of an individual. Several other cities have also reported similar thefts of park equipment.

Thanks to the parks and police staff involved in recovering stolen property!

Commercial Avenue Pedestrian Project

The contractor originally awarded the Commercial Avenue Pedestrian Project previously informed the City they were ceasing operations and would not be able to complete the work. The new contractor, Selby Excavating LLC, will begin work on Monday, November 3, on the south side of the project near the school. Commercial Avenue will be

intermittently closed to allow the contractor to complete the work. The project is anticipated to be completed by mid-January.

Water Treatment Plant Improvements

Work continues to progress in removing the asbestos underdrain in filter 1. The new header is being installed and filter 1 should be operational in next couple of weeks. The new headers for filters 2 and 3 are onsite. Asbestos samples continue to be non-detect.



Church and Mill Water Main

The contractor will be ready to complete the tie-in and switch over services next week. Cleanup and disconnecting the old main will be final work items to complete this project.



144th Pump Station / Force Main

Epic is making substantial progress with the pump station wet well and force main. The project is approximately 30% complete. The force main from Highway 169 north to Highway 92 is nearly complete. Boring along Highway 169 has begun.



Smithville to Host MML Westgate Luncheon

MML hosts regional luncheon meetings on a quarterly basis. Smithville has been identified as a location to host the May 28, 2026 luncheon at the Senior Center. As more information is available, we will provide information to you so that you may attend.

Holiday Schedule and Upcoming Meeting Agendas

City Hall will be closed in observance of Veterans Day on Tuesday, November 11. The Planning and Zoning Commission Meeting regularly scheduled for that evening has been moved to Thursday, November 13. This change will delay preparation and posting of the agenda for the November 18 meeting. The agenda will be posted by close of business on Friday, November 14.

Mayor Boley has declared two additional holidays: December 26 and January 2. City offices will be closed December 25 and 26 as well as January 1 and 2. The January 6 Board meeting has also been cancelled.